A3. LEADER ROLE QUALITY IMPROVEMENT PROJECT


See Leader Role teacher tips appendix for this assessment tool

Prepare a six to eight page summary report describing your quality improvement project.

Consider the following points:

• Describe your clinical experience, including details about the clinical context and type(s) of service.
• Reflect use of the QI core concepts, principles, QI methodology.
• Consider the following structure to organize your QI project report:
  1. Background and project rationale
  2. Aim statement
  3. Process analysis and changes tested
  4. Improvement results (if available)
  5. Lessons learned
  6. Next steps
• Please return this form in a confidential manner to ________________________________

QUALITY IMPROVEMENT PROJECT: SAMPLE ASSESSMENT FORM

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<tbody>
<tr>
<td>Demonstrates knowledge of basic QI principles (i.e. six aims of quality)</td>
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<td>Distinguish between measurement for QI as compared to evaluative research</td>
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<td>Identifies important quality gaps in their clinical environment as opportunities for improvement</td>
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<table>
<thead>
<tr>
<th>2. COLLABORATOR</th>
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<tr>
<td>Contributes meaningfully to QI project and fulfills duties responsibly</td>
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<td>Collaborates effectively with other members of QI team and faculty</td>
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Learner’s Name:______________________________
Postgraduate year (PGY): ____________________

Place a check mark in your answer for each item.

Indicate ☑ all that apply. I am a:
☐ Health professional team member (including co-resident)
☐ Resident supervisor
☐ Faculty
☐ Other, please describe ________________________________

Degree of Interaction
☐ I had considerable interaction with this learner
☐ I had occasional interaction with this learner

Deadlines
• A 1-page (i.e. 250-word) abstract is due by__________________________
  (i.e. one month before the final deadline)
• The paper is due via email by/before ________________________________

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### A3. LEADER ROLE QUALITY IMPROVEMENT PROJECT (continued)

#### 3. LEADER

<table>
<thead>
<tr>
<th>Engages relevant stakeholders effectively and appropriately</th>
<th>1 Unsatisfactory</th>
<th>2 Needs improvement</th>
<th>3 Meets expectations</th>
<th>4 Exceeds expectations</th>
<th>5 Outstanding</th>
<th>Not able to comment</th>
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<tbody>
<tr>
<td>Employs a systems-based approach to address QI and patient safety issues</td>
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<td>Demonstrates commitment to improving health care quality and patient safety</td>
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<tr>
<td>Applies QI tools (i.e. Fishbone, process mapping, PDSA cycles) appropriately to identify gaps in patient care and develop possible solutions</td>
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#### 4. SCHOLAR

| Critically appraises relevant medical and QI literature |                  |                     |                      |                        |               |                     |
| Uses appropriate methods for data collection and analysis (e.g. gap analysis, run or control charts) |                  |                     |                      |                        |               |                     |
| Clearly and effectively presents the QI project in oral and/or written format (including mid-year and final project presentations) |                  |                     |                      |                        |               |                     |
| Recognizes and addresses research ethics issues appropriately |                  |                     |                      |                        |               |                     |

#### OVERALL RATING

Two or three areas of strength:

- 
- 
- 

Two or three areas for improvement:

- 
- 
- 

Assessment date: ____________________________

Completion by: ____________________________

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